

Information & Instructions

Dear Prospective Commercial Partner,

Thank you for your interest in purchasing Council property. Disposal of Council land is a highly regulated activity, so while we will review your request, please be aware that timelines and regulatory requirements can mean extended timeframes before a definitive answer can be provided.

This form enables Council to understand your proposal and outlines some of the information required to proceed. Once you have submitted it, a Council officer will review the application and contact you to discuss.

Please note that lodging this application does not guarantee any particular outcome. Requests are assessed on their individual merits, taking into account a wide variety of factors including community benefit, organisational capacity and any other issues. We appreciate your interest and look forward to learning more about your proposal.

Yours sincerely,

Tim Lawson Manager Strategic Procurement and Property Knox City Council

Your Details

Contact Details

Contact Person Name

First Name

Last Name

Please enter details of the person completing this application

Email

Must be an email address.

Phone Number

Must be an Australian phone number.

Address

Address

Site Details

Purchase Land

Form Preview

Available Properties

Site Identification

Specify the name and address of the property or properties you are seeking.

Attach a map with the area you wish to purchase marked on a map- this can be a screenshot from Googlemaps so long as the area is clearly identified

Attach a file:

Compliance

Fees and Charges

Council officers will conduct an initial review of your application and advise you of the outcome. If there is potential to proceed, you will be required to pay a fee as established in Council's Fees and Charges (available in the Council budget [Annual budget | Knox](#))

Do you agree to pay this fee and acknowledge it is not refundable?

- ☐ Yes
- ☐ No

Declaration

Privacy

We collect personal information of individuals during this application form to assist us in administering evaluating submissions. The information we collect will only be used by Knox City Council for that primary purpose or directly related purposes. The information will not be disclosed, in particular for purposes relating to marketing, except as required by law.

Evaluation of Application

Council makes no guarantees as to the outcome of your application?

- ☐ Agreed
- ☐ Not Agreed

**Council makes no guarantees on any timelines for to assess your application?
quired to assess your application?**

- ☐ Agreed
- ☐ Not Agreed

Declaration of Relationships / Conflict of Interest

You will need to tell us about any relationships that you, or a member or your organisation or your organisation has with a Council staff member or Councillor. This includes, but is not limited to the following types of relationships: • representation on your Board • employees of your organisation • personal relationships such as family members or partners. **It does not include** professional relationships that occur in the usual operation of your organisation such as the use of your organisations services or programs. The information you provide here won't influence the outcome of your application, however it will assist us in ensuring your application is assessed fairly and accurately, in an unbiased, transparent process.

Do you, or any person involved in your organisation, have any relationships with a Council staff member or Councillor?

- ☐ Yes
- ☐ No

Conflict of Interest Details

Please describe the nature of the relationship